

DIRECTORATE OF INCOME-TAX (PR, PP&OL)
(Printing & Publications Wing),
Room No. 201, 2nd Floor, Hans Bhawan, B.S.Z. Marg,
New Delhi

TENDER NOTICE

Sub:- Information for inviting Sealed quotations for the printing of Publication titled “Case laws in favour of Department” – reg. -

Sealed quotations are invited on behalf of the Director of Income-Tax (PR,PP&OL) for printing of our publication titled “Case laws in favour of Department” in the book form as per specifications and other terms & conditions given below :-

Technical Specifications

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|--------|---------------------------|---|---|
| (i) | Size | : | Royal Octavo Size (16cms x 24 cms) |
| (ii) | No. of copies | : | 13000 |
| (iii) | Pages | : | 454 |
| (iv) | Quality of cover | : | 300 GSM imported Art Card of mat finish. |
| (v) | Quality of Paper for Text | : | 70 GSM strength Ballarpur Mill – super sun shine paper. |
| (vi) | Binding | : | Good quality Thread stitching with perfect binding (cover should be pasted by perfect binding) |
| (vii) | Time Schedule | : | Delivery of the copies is to be given within 30 days of placement of order |
| (viii) | Point of delivery | : | Delivery of the copies is to be made at the Book Store of this Office at Hans Bhawan, Bahadurshah Zafar Marg, New Delhi-110002. |

Other terms & conditions

1. The quotations should give rate per copy (inclusive of all taxes) and also cost of the total lot (inclusive of all taxes).
2. Penalty shall be imposed @ Rs. 1000/- per day for delay in supplying the books.
3. Cover design & CRC of Text as also the CDs of the same shall be provided by this office to the successful bidder.
4. No advance payment shall be made for this work.

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5. The sample of the size & get-up of the book and also the cover may be inspected from Room No. 201, Hans Bhawan of this Directorate on any working day till the submission of tender.
6. Quotations in two separate envelopes – one containing the financial bid and the other Technical bid containing the samples of paper for text and art card for cover proposed to be used. Bids without samples of paper and art card will be rejected and their financial quotations will not be opened.
7. Each quotations should accompany a pay order / bank draft for Rs. 50,000/- payable in favour of Z.A.O., CBDT, New Delhi as earnest money which shall be refunded to the unsuccessful bidders after work order has been placed with the selected bidder. **The pay order / bank draft should be kept in the envelope containing the technical quotation.**
8. The turnover of the bidding party during each of last three financial years viz 2005-06, 2006-07 & 2007-08 should be more than Rs. 50 Lakhs. Copies of P&L Account and Balance Sheet certified by a Chartered Accountant for each of these years should be enclosed with the technical quotation.
9. Quotations not accompanied with the earnest money shall be summarily rejected. The earnest money of a bidder seeking to withdraw before the placing of work order shall be forfeited.
10. Earnest money of the selected bidder shall be retained as security deposit till the successful completion of the job. If the selected bidder seeks to withdraw, his earnest money shall be forfeited.
11. Before starting the printing of the book, the selected bidder shall get one sample copy approved by the Director of Income-Tax (PR,PP&OL).
12. Other things such as rate of printing, quality of cover & text pages being same, **preference will be given to the Govt. of India Press.**
13. Sealed quotations (in two parts) addressed to the Director of Income-Tax (PR,PP&OL), 2nd Floor, Hans Bhawan, B.S.Z. Marge, New Delhi – 110002 and superscribed “Confidential / Quotation for Printing of Publications” must be dropped in the Tender Box placed in the Room No. 201, 2nd Floor, Hans Bhawan, Bhadurshah Zafar Marg, New Delhi – 110002.
14. This Directorate reserves the right to reject any or all the quotations without assigning any reason. Legal dispute, if any, will be enforceable within the jurisdiction of the Delhi High Court. No communication in this regard shall be entertained.
15. The conditional tender will not be entertained & is liable to be rejected.
16. **The last date of submitting the Tender in the Tender Box is 24.08.09 at 6:00 p.m. The Technical quotation shall be opened on 25.08.09 at 3:30 p.m. in Room No. 201, 2nd Floor, Hans Bhawan, B.S.Z. Marg, New Delhi – 110002.**
17. **The Financial quotation of the bidders who qualify in the technical bid shall be opened on 25.08.09 at 3:30 p.m.**
18. The bidders must mention their Income-Tax Permanent Account Number (PAN) in their quotation.